Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**NAVSAHYADRI CHARITABLE TRUST COLLEGE OF EDUCATION (B.Ed. & M.Ed.), Chakan**
Name of the head of the Institution	**Mr.Dudhawade Dnyaneshwar Rohidas**
Designation	**Principal(in-charge)**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**02135278919**
Mobile no.	**9766972773**
Registered Email	**nsctbedmedchakan@gmail.com**
Alternate Email	**nsctmedchakan@gmail.com**
Address	**Gat no. 94/1B, Near Chakreshwar Mandir, A/P - Chakan, Tal - Khed, Dist. Pune 410 501**
City/Town	**Chakan**
State/UT	**Maharashtra**

Pincode	**410501**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**Self financed**
Name of the IQAC co-ordinator/Director	**Dr. Misal N.N**
Phone no/Alternate Phone no.	**02135278919**
Mobile no.	**9730180147**
Registered Email	**nsctbedmedchakan@gmail.com**
Alternate Email	**nsctmedchakan@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.navsahyadri.com

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.navsahyadri.com

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**2.01**	**2015**	**14-Sep-2015**	**15-Sep-2020**

6. Date of Establishment of IQAC	**13-Sep-2014**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Performance Based Appraisal of Teaching Staff (2019 -20)	03-Feb-2020 1	240
Workshop on Power Point Skills	18-Sep-2019 1	240
State Seminar : CURRENT ISSUES IN EDUCATION SYSTEM	28-Dec-2019 2	165
National Seminar : EDUCATION FOR CLEAN & GREEN INDIA	11-Jan-2020 2	255
Orientation to First Year Students	10-Jul-2019 1	175
IQAC Meetings held regularly	27-Dec-2019 1	25

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	**4**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Policies The college provides financial assistance for the seminars, workshops, conferences and training programs attended by the staff. It also provides for the traveling expenses incurred by teachers in visiting various schools at the practice teaching. For research activities, library facilities and technical

(e.g. Xeroxing) help are made available by the college. The faculty members, who contribute towards research activities, paper presentation, research awards, social service awards etc., are felicitated in LMC meetings, staff meetings and at the annual gathering. Resources The following resources are made available by the institution for the professional development of the faculty: Provision of rich library resources with internet facility and digital library, ejournals, interlibrary exchange for academic and research enrichment. Technological gadgets like DLP, OHP, PA system etc. available for preparation and presentation of lectures. Group seminars conducted on the emerging issues to prepare the faculty members for participation in the development programs. The financial grants from the institution and from Savitribai Phule Pune University made available for the participation in the conference, seminars etc. or for the paper presentation there. Practices The faculty is encouraged to teach various courses at different levels Like courses of YCMOU, (D.S.M.) course. Thus senior, qualified and experienced faculty members enhance their expertise by teaching at DSM courses The institution gives opportunity to participate and represent in various workshops, seminars and conferences at local, state, national levels. The institution also supports faculty for active membership of professional associations like PUCTO (Pune University College Teachers Organisation), MFUCTO and various NGOs or Social Service Organisations.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Ensure WiFi accessibility within the campus	Institute had been available the WiFi facility in campus.
The cell decided to increase the number of Smart classrooms.	The committee ensured the implementation of ICT enabled classrooms in all the departments with encouraging results.
Took initiatives to enrich the library.	Latest edition of books and journals were included so as to provide a state of the art knowledge and awareness on novel and emerging trends in the various fields of study.
Strengthening Career Guidance and Placement cells	Initiatives were taken to strengthen the Career Guidance and Placement cell. Courses were conducted to ensure job skills and employability. Coaching classes were conducted for NET/SET and other competitive examinations. Learning aids were provided to the aspiring students
Attending Seminars and Workshops	The IQAC motivated the faculty members to enhance their knowledge and resources through seminars and workshops. It took initiatives to conduct expert lectures to supplement classroom teaching.
The cell noted the necessity to	The foundation of the compound wall was

	completed with the available funds and further construction will be started by the beginning of the next academic year.

complete the compound wall

[View File](#)

14. Whether AQAR was placed before statutory body ?	**No**
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2019**
Date of Submission	**25-Dec-2019**
17. Does the Institution have Management Information System ?	**Yes**
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**The academic and administrative aspects of the college have been taken care by constitution of various committees encompassing the members from management, teaching staff, nonteaching staff, experts, parents, alumni, student representatives. Each committee has a Chairman, Coordinator and members. The respective committees periodically meet to discuss and deliberate on the important academic and administrative aspects. The decisions taken by various committees are passed on to the head of the institution and subsequently it will go to the management. The important decisions taken by various committees are kept in the form of documents in the college repository of records. Then these deliberations and decisions are periodically uploaded in the college website and it becomes information in public domain. Admission of students from all over India from different states is encouraged in the college and it is digitalised. Students achievement is analysed after each internal tests and University examination by the examination committee and it is sent to all staff members as soft copy and also presented in staff meeting for valuable**

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

• Regular Departmental meetings are conducted by IQAC in coordination with Principal and faculty members to supervise academic and administrative work of the Institution. • Choice Based Credit System (CBCS) is adopted by B.Ed. (Annual pattern) and M.Ed. (semester pattern) programmes. • Institution has introduced B.Sc. B.Ed. four year integrated programme which follows yearly pattern. • In B.Ed. programme, under optional courses (additional pedagogy courses), 205-23 Political Science is offered for academic year 2019-20, i.e. total 11 optional courses are offered to B.Ed. students as third method. • For effective curriculum transaction, Institution has adequate infrastructure facilities i.e. ICT equipped lecture halls (smart boards), method rooms, laboratory (ICT, Science, language, psychology), digital Library and Reading Room, Learning Resource room, Research cell etc. • Institution recruits experienced and eligible faculty members as per rules and regulations of UGC, NCTE and Savitribai Phule Pune University. • Leave record of all faculty members is maintained by administrative staff and the workload of faculty member on leave is adjusted mutually. • To enable maximum utilization of infrastructure, institution runs the programmes in shifts. • Planning of the activities throughout the academic year consist as; preparing academic calendar, year plans of all the courses, unit plans, lesson plans, teaching learning schedules, practicum, co-curricular activities etc. • Internal Evaluation Plan including credits allotted to the course, learning load, teaching load, learning objectives and outcomes, planning of activities, assessment plan and documentation of course are submitted by the faculty members to internal Evaluation Committee. • Faculty members conduct syllabus orientation of their respective core courses. The internal evaluation planning is explained to the students thoroughly which include Programme Outcomes (POs), Course Outcomes (COs), Objectives of Core Course, Practical, Activities and Examination. • Faculty members give guidance to the students for lessons (teaching competency I, II, III), research work (proposal preparation, presentation and report writing). • Faculty members use various teaching approaches such as lectures, discussion, demonstration, inductive and deductive method, project-based learning, collaborative and cooperative approaches, Experiential Learning, 5-E learning model for effective curriculum delivery. • For effective curriculum transaction, themes and topics for guest lectures, workshops, seminars and conferences are selected from curriculum and contemporary issues in Education. • Institution has introduced a certificate course for developing employability skills and value added course for developing life skills of the students. • Institution has mentor mentee system to supervise student performance. Mentor gives feedback for (teaching competency I, II, III) lessons.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Presentation Skills	NIL	29/12/2019	6	Employabil ity	Presentation Skills

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		

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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BEd	Bachler of Education	01/07/2015
MEd	Master of Education	01/07/2015

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	237	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Life Skills for Understanding the Self	01/07/2019	250
Drama and Art in Education	01/07/2019	250
Health and Physical Education	01/07/2019	250
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	Internship	200
MEd	School & College Internships	36
MEd	Research Review	36
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
• Institution collects the feedback manually on curriculum, infrastructural resources and human resources from stakeholders such as students, school teachers, school principals, Employers, Alumni, and Parents. Employers are Principals of school in which our students are employed after completing programmes. • Under the guidance of IQAC committee members, feedback committee carry out the process of feedback analysis. • The feedback collected from different stakeholders is analysed by the feedback committee which is utilised for overall development of the institution. • Feedback is also collected from school teachers, subject teachers and school principals of the different practice teaching and internship schools which are selected by the institution for the academic year. Feedback of the School Principal is collected through meetings conducted by faculty members. Qualitative feedback is collected from Employers, alumni, and parents. • Feedback Collection Process: • Feedback is collected manually from different stakeholders. Feedback form is prepared on 5 point Likert rating scale. Faculty members collect feedback from students. Feedback Analysis: • Feedback Committee conducts feedback analysis based on students, School Teacher, School Principal, Employers, Alumni, and Parents feedback and suggestion are utilised for overall development of the institution. • Feedback analysis on certificate course showed that students need short term course on computer application. • School Principals and Employers Feedback analysis indicates that newly appointed teacher need guidance for managing time and stress. Action taken Feedback analysis is utilised for development of institution for improving following areas: • A new certificate course is introduced on computer application- Graphic Designing. • A new value added course is introduced on Lifeskills for stress management.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MEd	Education	50	18	17
BEd	Education	100	112	100
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	200	34	17	10	27

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used

27	27	12	12	6	35

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

At the beginning of the academic year the B.Ed. M.Ed. first year and second year students are divided into groups and one mentor teacher was assigned the responsibility of mentoring one group at the ratio of 1:06. There will be one mentoring class in each week as per the regular time table. The mentor teachers spend quality time with the mentees by having informal interactions with regard to their personal and academic problems both individually and collectively. The mentees were given proper guidance and counselling by the mentors. If a mentor teacher feels professionals' guidance and counselling, then they were referred to such professionals. Further if the mentors have the freedom to invite the parents of the mentees and have discussions for the wellbeing of the mentees. The mentoring mechanism and the measures taken for promoting the welfare of the mentees had been recorded in the mentoring books maintained by the mentors.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
237	27	1:9

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
27	27	0	8	5

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Mr Dudhawade D R	Assistant Professor	Dr.Babasaheb Ambedkar Youth Development Foundation
2019	Dr Giri S D	Assistant Professor	Matoshri Foundation
2020	Mrs Mane S B	Assistant Professor	Dr.Babasaheb Ambedkar Youth Development Foundation

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BEd	B.Ed.	Two year	30/10/2020	30/12/2020
MEd	M.Ed.	2 Year / Four	30/11/2020	30/12/2020

	Semester		

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The College has successfully implemented continuous internal evaluation (CIE) system prescribed by affiliating University: Savitribai Phule Pune University, Pune. The Continuous Internal Evaluation includes activities like Seminar, Quiz, MCQ test, Written Examination, Report writing, Visits, Power Point Presentation, Concept map development, poster presentation , Practicals prescribed in the syllabus. In the beginning of the academic year the students are oriented on the process, the modes of CIE, Evaluation Keys, and the schedule of CIE as per the academic calendar. Each student's every internal activity is checked and verified by internal evaluation committee at institution level. The performance of students in CIE is analysed by the coordinator of the Internal Evaluation committee. The performance of the students in CIE is monitored by the Principal and the necessary feedback is given to the concerned faculty members and students. The Principal also conducts periodical meetings to give necessary feedback for the improvement of students' performance. Low achievers are encouraged to improve their performance and High achievers motivated for best performance in University Examination. At the end of every academic year college has to show Internal Evaluation record of each student to the Moderation Committee. After satisfactory report of this Moderation committee, the marks of Continuous Internal Evaluation are accepted by the University.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Our University declares the dates of commencement and conclusion of first and second term of academic year as well as the list of holidays for the affiliated colleges. For effective implementation of curriculum, the college prepares an academic calendar in accordance with the guidelines and activities prescribed in the syllabus. Before the commencement of academic year this academic calendar is discussed is staff meeting with co-operation and collaboration and then finalized. Curricular aspects (Theory and Practical work), Internal Evaluation, Co-curricular and extracurricular activities are considered while preparing this academic calendar. Considering various aspects, last years' experiences of the staff members, feedback received from the students of the previous year the academic calendar is prepared. In the beginning of the academic year, academic calendar is published by the college which gives a time plan for all activities prescribed in syllabus meant for students. Following the college academic calendar, teaching faculties creates action plan to ensure timely delivery of syllabus. Every teacher follows a strict agenda that is discussed in the staff meeting. The timeline created allows the staff to complete the given syllabus on time. The students are given plenty of time before the examinations to prepare and practice for year-end examinations. The institute has academic planning department for smooth planning and execution of activities given in the academic calendar.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.navsahyadri.com

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students	Number of students passed	Pass Percentage

			appeared in the final year examination	in final year examination	
BEd	BEd	Education	200	199	99
M.Ed.	MEd	Education	37	37	100
			View File		

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://www.navsahyadri.com

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	2	SSPU Pune University, Pune	200000	200000
Any Other (Specify)	2	Savitribai Phule Pune University Pune	100000	100000
		View File		

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
National Level Seminar :- EDUCATION FOR CLEAN GREEN INDIA	Savitribai Phule Pune University, Pune College Jointly Orginazed Savitribai Phule Pune University, Pune College Jointly Orginazed	11/01/2020
State Level Seminar :- CURRENT ISSUES IN EDUCATION SYSTEM	Savitribai Phule Pune University, Pune College Jointly Orginazed Savitribai Phule Pune University, Pune College Jointly Orginazed	28/12/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
The college students and teachers conducted rallys on Aids/HIV awareness	Best college award for Youth Awareness activities	Dr.Babasaheb Ambedkar Youth Development Foundation, Pune	16/11/2019	Best college award

around rural Pune, hence the college was chosen as Best college award for Youth Awareness activities				
Best Teacher Award	Mr Dudhawade D R	Dr.Babasaheb Ambedkar Youth Development Foundation, Pune	16/11/2019	Best Teacher Award
Best Teacher Award	Mrs Mane S B	Dr.Babasaheb Ambedkar Youth Development Foundation, Pune	16/11/2019	Best Teacher Award
Best Teacher Award	Dr Giri S.D.	Matoshri Foundation, Pune	06/01/2020	Best Teacher Award

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nill

[View File](#)

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
1	3	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Nil	0	0
International	Nil	0	0

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
00	0

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	2019	0	nil	0

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
nil	nil	nil	2019	0	0	nil

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	2	2	2
Presented papers	0	2	2	0
Resource persons	0	1	1	0

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Health Check – up	College of Education, Chakan	15	102
Blood donation camp	Sanjivani Raktapadhi, Bhosari	15	100
Community Services of 40 hours each by 100 students	P.K. Special Children School, Chakan	3	150
Cleanliness Programme	Firngoji Narsala Prathishthan	12	117

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	0

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
AIDS awareness program	Grampanchyat Pimpri BK, Khed	AIDS awareness program	10	110
Environment Awareness and Protection program	Grampanchyat Pimpri BK, Khed	Environment Awareness and Protection program	12	115
Street plays and rallies etc. on social issues	College of Education	Street plays and rallies etc. on social issues	10	117

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Faculty Exchange	25	college	1
Student Exchange	25	College	1

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Academic Association	M.Ed II Year :Semester III 310 Internship in Secondary /Higher secondary	1) Innovative International School, Chakan, 2) Kai. Bhagubai Pingle Vidyamandir, Chakan, 3) Kai Rakhumaji Bhujbal Vidylay, Pimpri Bk.	01/01/2020	30/01/2020	32
Academic Association	M.Ed I Year :	1) College of Education	01/11/2019	30/11/2019	18

	Semester II 206 Internship in Secondary /Higher secondary	(B.Ed.) Chakan, 2) Kasturi College of Education, Shikarpur, 3) Shradchna drji Pawar B.Ed. College, Koregaon Bhima			
Academic Association	BEd110 : Teaching Competency III (b) Introduction to Internship	School selection as per planning School selection as per planning	01/12/2019	30/12/2019	100
Academic Association	BEd207 : Teaching Competency V: Internship	School selection as per planning	01/11/2019	27/02/2020	100
Industries	B.Ed.	Sour Shakti	14/11/2019	14/11/2019	100
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
50000	50000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing

Value of the equipment purchased during the year (rs. in lakhs)	**Newly Added**
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	**Newly Added**
Classrooms with Wi-Fi OR LAN	**Newly Added**
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Nill	**Fully**	**Nill**	**2022**

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	**3786**	**Nill**	**Nill**	**Nill**	**3786**	**0**
Reference Books	**1123**	**Nill**	**Nill**	**Nill**	**1123**	**Nill**
Journals	**29**	**Nill**	**Nill**	**Nill**	**29**	**Nill**
e-Journals	**7**	**Nill**	**Nill**	**Nill**	**7**	**Nill**
CD & Video	**88**	**Nill**	**Nill**	**Nill**	**88**	**Nill**
Library Automation	**Nill**	**Nill**	**Nill**	**Nill**	**Nill**	**Nill**
Weeding (hard & soft)	**Nill**	**Nill**	**Nill**	**Nill**	**Nill**	**Nill**
Others(specify)	**Nill**	**Nill**	**Nill**	**Nill**	**Nill**	**Nill**
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others

Existing	40	25	1	1	1	5	10	1	5
Added	0	0	0	0	0	0	0	0	0
Total	40	25	1	1	1	5	10	1	5

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

16 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
100000	Nill	Nill	Nill

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Procedures and policies: The management encourages and insists the institutions for optimum utilization of the physical resources for day to day teaching and administration purpose. The management has established Infrastructure development and maintenance system for the entire campus. Technological assistance is centrally available to all the institutions of the campus which can be accessed and used through an online booking system. Maintenance of hardware and software of IT infrastructure, computers, printers and power backup are maintained through Annual Maintenance Contract. The institution prepares and submits requirements to the management, which is approved by College Development Committee. Academic and support facilities: 1.Computer Laboratory: The institution has a well-developed computer laboratory having 24X7 internet facility with speed of 16 MBPS. Each computer is installed with latest software which is updated regularly. The computer laboratory is utilized by B.Ed., M.Ed., 2. Other Laboratories: • The Institution has Language laboratory, Psychology Laboratory and Science laboratories. • Standard Operational Procedures for equipments and instruments are strictly followed. • Dead Stock register is maintained and updated regularly and verified during academic audit. 4. Class Rooms: The institution has ten ICT enabled and three smart classrooms. The laptops, netbooks and DLP projectors are made available to the faculty members for the classroom activities. Each micro group is allotted a laptop or net-book that can be used throughout the year. 5. The institution has a multipurpose hall, (150 capacity) for conducting seminars, conferences, workshops, symposia and Co-curricular activities. 6. The institution has well-furnished principal's cabin, office, staff rooms, resource room and conference room. 7. Library: The library has a vast collection of books and the records are fully computerized, it includes fully automation system (ILMS) Card and can issue books as per the requirement and can access online journals and magazines from E Library. Expert guidance for training in various sports and games activities is provided. These facilities can be utilized as and when required with prior permission of the parent institution. 7. Campus: The institution has a huge, neat, clean, green and plastic free

campus.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	College Scholarship	12	66000
Financial Support from Other Sources			
a) National	Nill	Nill	Nill
b)International	Nill	Nill	Nill
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Vachan Prerna Divas on account on Birth Anniversary of Dr. APJ Abul Kalam	15/10/2019	226	College staff Students
Health and yoga	05/06/2019	176	College staff Students
Mentoring (Teaching Non Teaching Competency 1)	27/06/2019	27	All faculty members
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	Guidance for NET/SET/TET	120	66	2	2
2019	Subject wise guidance Lecture on TET and CET	112	112	7	7
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual

harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Innovative International School Chakan	230	17	1) Vidyanikaten International School, Chakan, 2) Navonmesh Schoo, Chakan,	40	7
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	19	M.A. M.Com M.Ed. M.Sc.	Nill	Nill	Nill
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	7
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Essay competition	Institutional level	12
Speech competition	Institutional level	10
Debate competition	Institutional level	11
Annual Sport	Institutional level	37
Cookery competition	Institutional level	55
Mehndi competition	Institutional level	32
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The institution has an active Gymkhana Managing Committee formed at the beginning of every academic year. This committee is constituted as of the students, by the students and for the students in a democratic way. The students of all the classes are motivated to contest for the elections. Students who are interested give their nominations and GMC canvassing is organised where the contested members appeal and convince the students to vote for them. Proper and transparent elections followed by counting the votes is done. Soon after vote counting the elected members are announced and are given the responsibilities which they have to take care of throughout the year. The student members elect the General secretary, class representatives for all the classes, Art circle secretary, Sports secretary, debate secretary, Science Laboratory secretary, Computer Lab Secretary, excursion secretary, Magazine secretary . The GMC members are actively engaged in all the activities organised by the institution right from the inception of the activity to its execution. The GMC helps to voice the concerns and thoughts of the students to the Principal, and the periodic meetings enable us to coordinate and execute various events that help ensure the smooth functioning and discipline of the institution. The GMC acts as a bridge between the students , teachers and the Principal. The main aim of GMC is to bring about an all round development of the students by organising and engaging them in various curricular, co-curricular and extra-curricular activities. The representative members are included in committees like anti-ragging committee, Grievance redressal committee, Magazine Committee, Sports committee, Library committee , cultural committee, etc. The representative students in the Grievance redressal AntiRagging committee along with teacher members addresses the grievances of students (if any) and ensure zero ragging incidents in the institute and also spreads awareness among students against any type of ragging activities. The institution has a history of organising intercollegiate competitions for various teacher education colleges. The GMC members along with the student council members are given the responsibility of organising these competitions. The institution also has Student Development cell formed under the guidance of Board of Students' Development, Savitribai Phule Pune University. The Board of Students' Development undertakes various programmes for the students which includeYoga Day, Vaachan Prerna Diwas, Sadbhavana Divas, Marathi Pandharwada ,constitution day , Gandhi Jayanti ally,Swachata abhiyan and many more where the student representatives of development cell members and all the students participate actively. Apart from all the above activities the institution every year organises various state, national and international level workshops,seminars and conferences. The GMC members and the student council members are actively engaged in all the activities. The activities help to develop leadership skills, life skills among the students and also helps in imbibing social values

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

Yes, The college has a registered Alumni. The alumni association withholds its objectives and works in accordance with it. The contribution of alumni

association is diverse and promotes the growth and improvement of the institution. The present students of the institution are benefitted in various ways by the passed students. The alumni association of the institution conducts various activities which include - lectures from experts, internships, career guidance, preparation for competitive exams , placement drives, mentoring,Social awareness etc. Many alumni of the institution hold good position in schools and colleges as Directors, Principals, coordinators, Supervisors, etc. through the Alumni association interaction session are organised where these Alumni students share their experiences and thoughts with the present students giving them insight about career prospects. The institution conducts two alumni meets every year for the engagement of alumni.

5.4.2 – No. of enrolled Alumni:

550

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

The alumni association of the institution conducts regular meetings with its alumni so as to encourage and nurture the interaction between Alumni and the institution. These meetings also intend to urge the alumni to take interest in the development of the institution. Every year Two meeting are organised , one in the beginning of the academic session and the other towards the end of the academic session. These meetings are conducted to find the development and progress of the alumni in their areas of work. The alumni are also involved in the curricular and co-curricular activities of the institution. In this academic year two workshops were organised by our alumni for the current batch students of various programmes.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institution follows decentralization and participative management by the formation of various departments and committees for the smooth functioning of the college. The institution believes in the decentralization of tasks, while recognizing the abilities of the faculty and maintaining transparency. The following administration structure is maintained in order to practice decentralized administration. The overall in charge of the institution is the management. The principal overlooks the day-to-day functioning of the institution by planning activities forming various committees. Delegating responsibilities to the in charges, coordinating Between various stakeholders administrating the process Progress and implementation of the assigned tasks etc. Maintaining accounts of all, to look after all expenditures and planning the budget are also a part of the principal's responsibility. The annual audit report is accomplished by the principal with the help of the office staff. Human resources are divided into three categories i, e. teaching, nonteaching and students. While managing these resources, interest in the concerned field is considered and duty is allotted. The faculty is responsible for the academic functioning of the college by planning the schedule as well as designing the details of the course. Tremendous efforts are put in by the faculty to ensure high quality education and efficiency

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Though the curriculums of both the B.Ed and M.Ed. courses are designed by the Savitribai Phule Pune University, their execution is responsibility of the Principal as the leader. With the help of teaching staff she prepares the annual plan for all curricular, co-curricular and extra- curricular activities as required under the curriculum for the academic year. After the preparation of this annual plan, she makes the work distribution according to the plan. Whenever the curriculum is modified or revised, the Principal allows and sends the faculty to participate in various syllabus orientation seminars and workshops
Teaching and Learning	The teachers are provided with computer and internet facilities in their cubicles, in the staff common room and in the library to enable them to access various and relevant references. ? The teachers can also use the digital library provided by the college to update their knowledge. ? The teacher?s skills in using OHP, LCD Projector, and DVD Players etc. are further enhanced by their optimum use of them in their teaching. ? The teachers also know more about latest and more effective teaching aids, teaching methodologies, new trends in education etc .from their reading of e-journals and international journal available in the library. ? I.C.T. Training cum orientation: - In the beginning of academic year, the college students are given introductory lectures and intensive practice on computers and other e-media for the first two weeks of the course. The purpose of this early training is to enable the students to use ICT in their later teaching and learning process. They are thus prepared to use the computer, internet, and Microsoft office word, excel, Microsoft power point presentation. ? The Language Laboratory – The college has setup a new language lab with as much state-of-the -Art as possible necessary equipments like computers, language CD,s, individual head phones and

	microphones etc. By this facility our students are finding practice of English and other communication skills easier and enjoyable.
Examination and Evaluation	For Continuous Comprehensive Evaluation four activities should be organized during the 1st Year 2n Year all subjects. Out of the four activities one evaluation activity should be the Practical work given under each course. The other evaluation activities can be from the following For the courses 107 to 109 two activities should be organized for each course opted under „A? and „B?. Out of the two activities one evaluation activity should be the Practical work given under each course. The college will do internal assessment. University will provide tool for internal assessment. The colleges should follow the same criteria. If any college wants to use different criteria, the same should approved by the University. For the assessment the college will give marks and will submit it to the university. The University will convert these marks into the grades and final assessment will be in the form of grades. There should be total transparency in the internal marks. The grades so obtained will be shown on the mark sheet of the candidate. Using the formula to convert the grades the University will provide the marks of converted grades also at the bottom of the mark sheet.
Research and Development	The Principal provides various resource allocations to different committees and departments of the college on the basis of their needs and budgets. Such budgets for the next academic year, in consultation with the faculty and office staff, are prepared under her at the end of the academic year. With the help of the teachers in-charge of the committees, she makes sufficient resources available for laboratories, library, clubs, ICT, cells, programmes and activities etc so that the students achieve necessary skills and mastery in them in their experience. She also monitors regularly the use of the resources made available by her to various departments and activities. The Principal always encourages the teacher and other staff

	as well as students to use modern technology optimally
Library, ICT and Physical Infrastructure / Instrumentation	? The library records and activates have been computerized ? The library subscribes to „INFLIBNET? for various e-journals. ? The library subscribes for 27 national and 7 international journals. ? The library collection is regularly increased. ? Book-bank facilities for economically weaker students are made available ? The reading room capacity and reading hours for students are extended
Human Resource Management	The principal tries to manage and administrate in democratic manner when she distributes duties and responsibilities to college committees of teaching and administrative staff. In work distribution she makes effort to give equal opportunity to each person under him. She monitors the execution of assigned work of the committees as well as the staff. She also invites the involvement of her staff in decision making process. This type of administration has shown its efficiency in the smooth functioning of the college
Admission of Students	Both B.Ed. M.Ed. admission processes are centralized. The Centralized Admission Process (CAP) is online process governed by the Maharashtra (CET CELL) .), The college conducts the Common Entrance Test (CET) examination on behalf of the CET Cell. The Association evaluates the test papers, prepares the result and allots the past students to the colleges as per preference given by the students. Centralized admission process (CAP) is online and so it is more transparent and convenient to the students in the State

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Student Admission and Support	Both B.Ed. M.Ed. admission processes are centralized. The Centralized Admission Process (CAP) is online process governed by the Maharashtra (CET CELL) .), The college conducts the Common Entrance Test (CET) examination on behalf of the CET Cell. The Association evaluates the test papers, prepares the result and allots the past students to the colleges as per

	preference given by the students. Centralized admission process (CAP) is online and so it is more transparent and convenient to the students in the State
Planning and Development	The College of Education, Chakan is a branch of its parent institution Navsahyadri Charitable Trust, Pune. In this organization structure of the College of Education, Chakan the Local Managing Committee (LMC) is the administrative body, of which the college Principal is the secretary. The Principal is the educational and administrative leader for the college. Various committees and departments are formed under her for better efficiency through decentralization
Administration	Decentralization is considered necessary for efficient and dynamic administration. In this college, the decentralization of its administration is achieved through the formation of the various departments, committees and cells. The college administration has two main branches- academic administration and office administration. For the academic administration of B.Ed. course, each department in-charge acts as the coordinator between the Principal and his department, Head / Member of one or more committees and cells. For the academic administration of the M.Ed. course, there is a teacher-coordinator acting between the Principal and the departments in-charge. The office in-charge coordinates the office administration work
Finance and Accounts	? the college does not get financial support from the government. Its revenue is generated from the fees collected from its students. ? ? The fees are taken as per the approval given by the „Shikshan Shulk Samiti? of the Government of Maharashtra up to 2010-11. ? ? After 2011-12 the college fees to be paid by the students are decided every year as per by the management as per the revised fee structure of „Shikshan Shulk Samiti? of the Government of Maharashtra. The fee structure for the current academic year is also displayed on the college website.
Examination	For Continuous Comprehensive

Evaluation four activities should be organized during the 1st Year 2nd Year all subjects. Out of the four activities one evaluation activity should be the Practical work given under each course. The other evaluation activities can be from the following For the courses 107 to 109 two activities should be organized for each course opted under „A? and „B?. Out of the two activities one evaluation activity should be the Practical work given under each course. ? The college will do internal assessment. University will provide tool for internal assessment. The colleges should follow the same criteria. If any college wants to use different criteria, the same should approved by the University. For the assessment the college will give marks and will submit it to the university. The University will convert these marks into the grades and final assessment will be in the form of grades. There should be total transparency in the internal marks. The grades so obtained will be shown on the mark sheet of the candidate. Using the formula to convert the grades the University will provide the marks of converted grades also at the bottom of the mark sheet.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Mr.Dudhawade D R	Zeal College of Education, Pune	NIL	500
2019	Mr.Mahalle SunilDr.Giri S D	Azam College of Education, Pune	Nil	500
2019	Dr. Giri S D	Jay Shri Ram College of Education, Shikrapur	Nil	200
2019	Mr Dudhawade D R	AlAmin College of Education, Koregaon	Nil	200
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Staff Orientation Programme	Staff Orientation Programme	14/09/2019	19/09/2019	20	10
2020	Record Maintenance workshop	Record Maintenance workshop	25/10/2019	25/10/2019	9	7

[View File](#)

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
18	27	13	13

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
1) Provision of payment of, advance salary, to the faculty members on the Occasion of Diwali and Eid festivals. 2) Concession is given, in the treatment charges, for the faculty members. 2) Promote faculty members for selfdevelopment such as, pursuing higher education, allowing for attending various professional development programmes, etc.35) Documentary Support is provided to the teaching faculty in case of home loan.	1) Provision of payment of, advance salary, to the faculty members on the Occasion of Diwali and Eid festivals. 2) Concession is given, in the treatment charges, for the faculty members. 2) Promote faculty members for selfdevelopment such as, pursuing higher education, allowing for attending various professional development programmes, etc.35) Documentary Support is provided to the teaching faculty in case of home loan.	1) The management gives financial assistance for economically weaker students, 2) Students of all programmes are orientated about scholarships such as, Central Sector schemes of scholarships, Minority Post-metric scholarship and State Govt. Post Metric Minority scholarship. 3) Doctors are available at the campus

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal audit: - being a self-financed institution, the income and expenditure details are monitored through the internal audit system, set up by the management. Accountant of the institution keeps the records of income and expenditure throughout the academic year. Quarterly audit of the institution is being carried out by the chartered accountant appointed central by the management. In addition to quarterly audit, Auditor prepares the annual audited report at the end of financial year. Suggestions given by the auditor for improving financial system are incorporated with the help of finance committee. External Audit: - External audit is carried out only in case of grants received by the concerned institutions / authorities etc. For the current academic year institution received grants for one state level and one national level conferences under Quality Improvement Program of Savitribai Phule Pune University. Internal audit about the income and expenditure of the conferences is done by Internal auditor and external audit is carried out by the finance section of Savitribai Phule Pune University.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
No file uploaded.		

6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	No	NIl
Administrative	No	Nil	No	Nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parent-Teacher meetings are organized by respective program coordinators to discuss about the educational progress of the students. Information and guidance about different areas which is beneficial to students is given by parents according to their expertise to the students. Institution also provides support and guidance on basic communication skills to the parents. The institution has organized following activities in the year 2019-20. 1. Orientation about 'Importance of Constitution' is given to students by one of the PTA members from B.Ed. M.Ed.2. Orientation about 'Portfolio Preparation' for personal and educational purpose is given to students by one of the PTA members from B.Ed. Program.

6.5.3 – Development programmes for support staff (at least three)

Following activities are arranged by college for the support staff, 1. Workshop on basics of 'cloud' system: This workshop is organized for introducing 'Cloud' system and how to use it effectively for performing various administrative tasks. It includes how to save students details, fees collection details, etc. 2. Record maintenance workshop: Record Maintenance workshop is organized for

support staff to explain them how to maintain records of various things systematically. It covers how to maintain various files of all programs, how to organize records on the computers, how to preserve every record, etc. 3. First aid Workshop: This first aid workshop is organized for the support staff to give them basic knowledge and demonstration about how to provide first aid such as, bandaging, massage, using spray, painkiller, etc.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Lecture series related to various research topics is organized for developing research skills and habit among students of all programs. 2. Organization of State and National level Conferences under Quality Improvement Program, Board of Deans, Savitribai Phule Pune University. 3. Academic audit committee is formed and audit is done for all programs

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Faculty Development Programme	Nill	Nill	Nill	78
2019	Lecture on Research Methodology	Nill	Nill	Nill	85

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Street Play	24/01/2020	24/01/2020	27	7
Women's day Celebration	09/03/2020	09/03/2020	77	10
Self Defence Programme	14/08/2019	14/08/2019	58	5
Essay Writing : Women empowerment	12/09/2019	12/09/2019	27	7

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
The college has installed 10KWP Rooftop solar Power Plant as a alternate source

of energy. Also the college currently has a 50 KVA generator as source to meet its power requirements in emergency. for the environment consciousness different efforts are taken by the college such as tree plantation, green campus, ban on plastic and use of LED bulbs.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	2
Rest Rooms	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	2	2	25/01/2020	1	Street Play Rally	Save Water Aids awareness	112

No file uploaded.

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Daily Diary for Students	01/06/2019	Daily Activities, Time table, days, lesson plan etc
College Annual Plan (B.Ed. M.Ed.)	08/07/2019	Lecture, Internal Practical work, exam, lesson, internship, exam other Social Health Activities

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
practice lesson and internship program includes 10 core values Ethics as per the syllabus	01/07/2019	30/05/2020	250

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1) Cleanliness of College campus 2) Ban of Plastics 3) Tree Plantation 4)No Vehicle day 5) Use of LED light

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Smart Water Management Water crisis and water management are becoming societal problem in our day today life. In this regard, the college of

Education (B.Ed and M.Ed) has launched Smart Water Management Campaign in Chakan town and nearby areas under the mission of Save Water for Future Drinking. The smart water management mission was held with the purpose of educating the users about optimum use of water in smart way so that we can save water for future. As a result unnecessary wastage of water can be prevented, water leakage and unused drainage of water can be saved. 2.Adult Education The college of education (B.Ed and M.Ed) has organised weekend workshop on Adult Education for industrial workers working in Chakan MIDC. THE Purpose of the workshop is to educate the illiterate workers how to sign and read the letters in vernacular languages. The total number of participants benefited from this workshop 46.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
https://www.navsahyadri.com

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The stakeholders of this college are its students, alumni, staff members, management, the government and University authorities and the general public. Any one from these categories may sometime desire information on organizational performance of the college. For their need satisfaction, the college has the following mechanisms and activities- The students are informed through notices displayed on the college notice-board, the announcements by the teachers in the class, correspondence by and with the college office, meeting the Principal and the staff, displays about college and student achievements on notice boards, the wall magazine of the college, news items about college in newspapers, felicitations of staff and students for their achievements at the time of annual gatherings. The staff members are informed about the organizational performance through the staff meetings, the reports of various committees, interactions with the Principal, the office staff and their colleagues, their students, the management etc. The management is informed through the L.M.C. meetings and through its visits to the college, its staff and students, and also from the general public. The government and University authorities can access the required information about the organizational performance of the college through correspondence with the college office, and Principal, through the reports etc. submitted to them, and in their visits to the college. The general public can have access to the information about college performance from most of the above – mentioned approaches. As an additional provision for them, the college has also (per government norms) set up the „Right to Information Cell?. This cell consists of the Principal (as the Appellate Authority), a teaching staff member (as the Information Officer) and the Office Superintendent (as the Assistant Information Officer). Any member of public can ask for and receive information about the organizational performance (academic and administrative) by following the prescribed procedure.

Provide the weblink of the institution
https://www.navsahyadri.com

8.Future Plans of Actions for Next Academic Year

1. Research Centre 2. Collaboration with different Institute Schools 3. To Start the Placement